

Airport Vehicle Permit Application Form

SOP/AG/AGA/12/01

1. APPLICANT'S DETAILS		
Company/ Section:		
Name:		Contact Email:
Title/Position:		Contact No.:
2. VEHICLE ACCESS INFORMATION <i>Please tick (✓)</i>		
<input type="checkbox"/> New Permit	<input type="checkbox"/> Permit Renewal <i>if Renewal Current AVP Expiry Date _____</i>	
Requested Type	<input type="checkbox"/> Airport Vehicle Permit	<input type="checkbox"/> Temporary Airport Vehicle Permit (Duration in: __ Months)
Area Required	<input type="checkbox"/> For Landside ONLY <input type="checkbox"/> For Airside ONLY <input type="checkbox"/> For Both Land & Airside Side Area	
3. VEHICLE DETAILS		
Vehicle Type:		Registry no./ VIN no(<i>if not registered</i>):
Model:		Chassis no.:
Engine no.:		Tonnage:
Owner:		
4. PURPOSE OF VEHICLE PERMIT		
<i>Please fill information on requirements as per the Area Accessing</i>		
Company livery/Logo: <i>*All vehicles</i>		YES <input type="checkbox"/> NO <input type="checkbox"/>
Amber Flashing Beacon : <i>*Accessing Airside</i>		YES <input type="checkbox"/> NO <input type="checkbox"/>
Fire Extinguisher : <i>*Apron & Maneuvering Area</i>		YES <input type="checkbox"/> NO <input type="checkbox"/>
Communications Equipment with ATC: <i>*Maneuvering Area only</i>		YES <input type="checkbox"/> NO <input type="checkbox"/>
5. INCLUSIVE or THIRD PARTY PROPERTY INSURANCE <i>(Copy of Insurance Certificate must be attached)</i>		
Insurer:		
Expiry Date of Policy:		Amount of Cover (<i>MVR 50K Min</i>) MVR:
6. ARRANGEMENTS FOR MOVING VEHICLE IF IMMOBILISED		
7. ACKNOWLEDGEMENT BY THE APPLICANT		
<p>The Applicant has read the AVP section and agrees to fulfill the requirements of Vehicle Operator and ensure that the vehicle is operated in accordance with the Airport Driving Handbook as well as National Driving rules and Regulations.</p> <p>In consideration of being granted an AVP in accordance with this application, the Applicant agrees and undertakes to Indemnify MACL for any loss or Damage caused to the vehicle or any third party due to rash and negligent during or fails to adhere to the rules and regulations and also for damage to the vehicle in moving the vehicle if the vehicle becomes immobilized on the Movement Area</p>		
Applicant's Name:		Company/organization Stamp:
Title/Position:		
Date:		
Applicant's Signature:		
OFFICE USE ONLY		
Form Received by:		Date: Time:
Airport Worthiness checked: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Form No:		AVP No. :
Issue Date:		Expiry Date:
I certify that the above mentioned AVP application has been verified and is acceptable to issue an AVP		
Officer in charge:		Date: Signature:
Authorized by:		Date: Signature:

Note for the applicant and conditions for vehicle permit

<p>Submit the following documents with the application;</p> <ol style="list-style-type: none"> 1. A copy of Registration certificate of the vehicle 2. A Copy of Documentary evidence of Insurance coverage 3. For Guest House Vehicles; please refer Rules specified by Aviation Security Command and submit required documents 4. Vehicles on projects are required to submit project reference letter/contract agreement copy. <p>Conditions & Requirements;</p> <ul style="list-style-type: none"> • Vehicle will be inspected by Mechanical Services Section of MACL for Airport Worthiness Inspection(fee applicable) • Vehicle will be Escorted by Aerodrome for inspection on first time application and for late renewal.(fee applicable) • Obstacle light(amber flashing beacon) for vehicles operated on movement area(airside) • vehicle must be in company/organization identification & livery on BOTH SIDES of the vehicle 	<p>Applications for AVP should be submitted on working days.</p> <p>RENEWAL OF Vehicle Permit AVP should be renewed 1month prior to expiry.</p> <p>LOST OR STOLEN VPs If a AVP is lost or stolen it must be reported immediately to Aerodrome & Ground Aids Renewal of lost or damaged permits for the first time ; 50/- A fee of 100/- for the second time The cost or replacement for, lost or stolen permit, will apply to any organization/company/section. If a person loses 2 permits, only after consideration of Commander of AVSECOM and in exceptional cases, a third permit will be issued after levying a fee of MRF 150.</p> <p>Note: vehicles operating at VIA Landside Area shall pay fee as per table below. Vehicles accessing Airside does not include crossing perimeter road at the end of runway 36 The charges are waived for vehicles owned and operated by MACL.</p>
--	--

CHARGES FOR AVP

AVP FEE	LVP FEE	VEHICLE CATEGORY
250mvr per annum	250mvr per month	category A (up to 2 tons)-Car, van, jeep, land rover, pick-up, & personnel vehicle
500mvr per annum	500mvr per month	category B (above 2 and up to 4 tons)- -Tractor, truck, lorry, dumper, bus, fork lift & vehicle used for loading
750mvr per annum	750mvr per month	category C (above 4 tons) -Crane, excavator, roller & construction machinery

CHARGES FOR ESCORT SERVICES

ESCORT CHARGES	VEHICLE CATEGORY
250mvr	category A (up to 2 tons)-Car, van, jeep, land rover, pick-up, & personnel vehicle
375mvr	category B (above 2 and up to 4 tons)- -Tractor, truck, lorry, dumper, bus, fork lift & vehicle used for load
590mvr	category C (above 4 tons) -Crane, excavator, roller & construction machinery

Note: all rates are in Maldivian Rufiyaa and is subject to additional 6% GST

Check List for attachments

- Registration certificate of the vehicle
- Documentary evidence of Insurance coverage
- project reference letter/agreement copy
- Guest House Operating License copy
- Documentary evidence of livery (both side of vehicle)

AIRSIDE AND LANDSIDE VEHICLE PASS DECLARATION OFFICE USE ONLY	
<p>I, the recipient, accept that this vehicle is permitted on to the airside/landside only when the permit is clearly displayed on the windscreen of the vehicle. The vehicle permit remains a property of the issuing MACL and MACL shall not be liable for any loss or damage to the vehicle or its contents. I will ensure that all drivers are aware of the rules and regulations as per the Airside Driving Handbook as well as National Driving Regulations. I will ensure that all Airside Drivers are aware to get ATC Clearance before entering the Maneuvering area and does not confer the right to park on the Airside unless Authorized.</p>	
Received by NAME:	
Company/Dep.:	Signature:
Date:	